

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 5, 2018

- 8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting
- 9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 6)
1. Possible vouchers for insurance, legal services, grant administration, etc.
 2. **Anticipating:** Addendum to the 2018 – 2019 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), between Grant County and Dovie Sigle.
 3. Grant County Request for Reimbursement for No. 2 on CDBG Public Services Grant No. 17-62210-005 for the period November 2017 – January 2018, with the Department of Commerce and administered through the OIC of Washington in the amount of \$16,736.63.
 4. Memorandum of Understanding for participation in the Whole Person Care Collaborative Learning Community between Grant County, by and through its Grant Integrated Services Department and North Central Accountable Community Health. Term shall be effective from date of signature and continue until the change plan is submitted to NCACH or the learning activating comes to completion, whichever comes last.
 5. 2018 Agreement Regarding Use of County Property for Public Use between Grant County and the Autism Society of Grant County on Saturday, May 19, 2018 from 9:00 a.m. to 3:00 p.m.
 6. **Anticipating:** 2018 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Conflicts Contractor, between Grant County and Lyliane Couture.
- 9:30 a.m. – 9:50 a.m. Inventory of County Capitalized Assets filed with County Auditor
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period
- 11:00 a.m. – 11:20 a.m. S Fode, New Hope Update
1. Shelter update
 2. Budget Extension for Verizon contract
 3. April is Child Abuse Prevention Awareness Month, request for pinwheel garden on courthouse lawn
 4. Safety/Risk Assessment project
 5. Lease agreement for CAC portion of our office
- 12:00 p.m. – 1:00 p.m. Elected Official and Department Head Monthly Luncheon

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of March 5, 2018**

- 1:00 p.m. – 3:00 p.m. R Stevens at PCC Rail Authority Meeting (Davenport)
- 1:30 p.m. – 1:50 p.m. Columbia Basin Dispute Resolution Center (CBDRC) Annual Update
- 2:00 p.m. – 2:30 p.m. T Taylor w/ K Eslinger, Courthouse Security Discussion (Human Resources)

TUESDAY, MARCH 6, 2018

- 8:45 a.m. – 9:00 a.m. Z Kennedy, Legislative Session Update
- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update
- 10:00 a.m. – 10:20 a.m. J Bishop, Port of Moses Lake – Sister City Relationships Discussion
- 10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update
- 11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update
- 12:00 p.m. – 1:15 p.m. C Carter at North Central WorkForce Development Committee Meeting (SkillSource, Moses Lake)
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 6)

- 1. Request from Juvenile Court and Youth Services to downsize the number of vehicles assigned to their office, the following is recommended:

Part 1:

Remove the listed downsized vehicles out of the ER & R fleet. Collected cumulative reserves will be refunded to the General Fund (001) via inter-fund transfer:

#644, '02 Ford Taurus,	\$28,864.66
#665, '06 Ford Taurus,	\$23,440.74
#671, '07 Chevrolet, Express Van,	<u>\$33,185.09</u>
TOTAL	\$85,490.49

Part 2:

Sell vehicle #671, '07 Chevrolet, Express Van to County Roads for \$6,000.00 through an inter-fund transfer from County Roads to ER & R and then subsequently transferred to the General Fund per RCW 36.34.

**Grant County Commissioners Agenda
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Surplus vehicle #644, '02 Ford Taurus & #665, '06 Ford Taurus, \$23,440.74 along with other motor-pool vehicles will be disposed of through the Washington State Department of Enterprise Services (DES) administered public auction at a later date. For each vehicle the proceeds, less any costs or fees will be distributed as follows:

#644 and #665, the proceeds shall be transferred to the General Fund (001) after receipt from DES.

2. Recommendation to award the 58,000 lb Truck Chassis purchase to Freightliner Northwest to furnish and deliver two (2) 2019 Western Star Model 4900FA truck chassis for the bid amount of \$252,300.00 excluding sales tax
3. Request to the County Road Department for Reimbursable Work between the City of Quincy and Grant County to do ditching work on 10-NW Road. Work to be done up to the maximum of \$4,999.00
4. Request to the County Road Department for Reimbursable Work between City of Ephrata and Grant County to sealcoat the city section of Martin Road. Work to be done up to the maximum of \$5,000.00 and completed no later than October 31, 2018
5. Request to create and maintain a social media page with Facebook for employment recruitment, public information, road improvements and processes, and to engage and promote their agency.
6. Authorization to call for Bids: Asphalt Material 2018 with a bid opening date of March 27, 2018 at 1:30 (no contract).

1:30 p.m. – 1:40 p.m. Bid Opening, 28-SW Road Reconstruction Project, CRP 17-03

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 15)

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers.
2. Commissioners February 19, 2018 Minutes for approval.
3. Personnel Action Request (PAR) for the wages, salary and/or position changes for June Strickler, Commissioners Office.
4. Finance Committee recommendation to amend the registered warrant caps for the following entities:
 - a. McKay Healthcare and Rehabilitation Center / Hospital District #4 from \$1.5 million to \$500,000.00
 - b. Coulee Medical Center / Hospital District #6 from \$4.7 million to \$4 million.

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

5. Request to allow the County Treasurer to invest excess reserve funds held in the Healthcare Reserve Fund (Fund #525).

**Grant County Commissioners Agenda
Week of March 5, 2018**

6. Request to transfer cash balances for the following funds:
 - a. Emergency Services Fund #102 will become a project under the Sheriff's Office Fund #001.114 and transfer \$65,489.31 to this fund and close fund #102.
 - b. Central Services Fund #523 will be rolled into the Current Expense Fund #001 and transfer \$10,709.65 to that fund and close fund #523.

AUDITOR'S OFFICE – ELECTIONS DEPARTMENT

7. Request to purchase a Sharp MX-3050N photocopier/fax/copier from Business Interiors in the amount of \$5,775.30. This was not budgeted in their 2018 budget so a budget extension is being requested as well.

FAIRGROUNDS

8. Recommendation to appoint Deanna Martinez and David Dormier to the Fair Advisory Committee for a 3 year term beginning March 6, 2018 through March 5, 2021.
9. Request to obtain a demolition permit to demolish the current grandstand seating sections (Northwest/Southwest/Southeast) at the rodeo arena.
10. Request to proceed with the tree stump removal project in the amount of \$11,059.75 using Storwick Family Contracting. This was approved in their capital expenditure budget.
11. Request to purchase two (2) horizontal beam grandstands (bleachers) sections in the amount of \$864,943.62 using a King County Directors Association (KCDA) who holds the contract with Allplay Sports.

NEW HOPE

12. Request for out of state travel for Suzi Fode to attend the National Children's Alliance leadership conference from June 10-13 in Washington D.C.
13. Request for budget extension in the amount of \$8,367.00 to receive Verizon Foundation funds received from a contract with WSCADV. Funds will be spent on wages, mileage, and client non-food supplies.

PUBLIC DEFENSE

14. Request to purchase 6 – Apple Ipad Pro Smart units in the amount of \$7,241.40 from CDW through the Department of Technology Services. This amount is \$1,445.08 more than the approved amount in their Capital Expenditures budget. The Department's budget is able to accommodate the extra expense.

CENTRAL SERVICES

15. Request for out of state travel for Cori Woodiwiss of the Sheriff's Office to attend the Facility Dude University from March 18-21, 2018 in San Diego, CA.

**Grant County Commissioners Agenda
Week of March 5, 2018**

3:30 p.m. – 4:20 p.m. M Webb, Fairgrounds Update

4:30 p.m. – 5:00 p.m. Commissioners at Technology Services Data Center Tour
(TS Department)

WEDNESDAY, MARCH 7, 2018

No meetings held

THURSDAY, MARCH 8, 2018

9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board
Meeting (Moses Lake Office)

1:30 p.m. – 3:30 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee
Office)

FRIDAY, MARCH 9, 2018

C Carter, Out

8:00 a.m. – 12:00 p.m. TREASURER'S OFFICE MOBILE HOME DISTRAINT SALE